

Section 5: Quorum: Those voting members present at a meeting shall constitute a quorum.

Section 6: At the meetings of the Executive Board, a quorum shall consist of a simple majority of Board members.

#### ARTICLE V: EXECUTIVE BOARD

Section 1: The Executive Board shall consist of the elected Chapter officers and up to three (3) Directors.

Section 2: The Executive Board shall be responsible for the management of the affairs of the Chapter and shall perform those additional duties enumerated in these bylaws and shall perform those duties required by law and as shall be assigned by the membership from time to time. The Board of Directors shall use its best efforts to carry out the purposes of the Art Therapy Association of Vermont.

#### Section 3: Meetings of the Executive Board

A. Regular and special meetings of the Executive Board shall be called by the President or by a majority of the Executive Board.

B. Notification of all meetings of the Board shall be given each board member by first class mail that will be sent to the member's last known address, at least 14 days prior to the meeting.

C. A quorum for all meetings of the Executive Board shall be a majority of the members of the Executive Board.

D. Attendance at any meeting may be in person, by proxy, or by telephonic communication.

E. The Executive Board may take action without a meeting if such action is signed by all of the members of the Executive Board.

#### ARTICLE VI: COMMITTEES

Section 1: All standing and special committees shall be determined either by the President and approved by the Executive Board, or by majority vote at a meeting of the members. In establishing any committee, the composition, powers, term and duties shall also be designated.